

Hello Swim Chairs and Coaches,  
Please find attached the 2018 County Volunteer assignment for each club.

Please be aware that each position must be filled for the entire meet and the names of any relief timers should be provided when the first person signs in for the day.

All volunteers should display lanyard with credentials at all times. They will not be allowed on the pool deck without credentials. All lanyards should be returned at the end of the meet.

All volunteers should sign in at the volunteer sign in table which will be located right outside the main entrance starting at 6:30 am.

Please have your volunteers sign in at the following times:	
Hospitality, Sign-in Table for Volunteers, Program sales	6:30 am
Deck Marshalls	6:45 am
Timers and all other volunteers	7:15 am

If the volunteers do not sign in the coach and swim chairs will be responsible for filling the slots and the meet will not start until all positions are accounted for.

Also every club needs to provide the name of one "Clean - up" volunteer before Friday at 12:00 noon. This person will be responsible for making sure your team area is the way you found it when you arrived in the morning. Coaches and swim chairs are ultimately responsible to see that this happens. We want the Roxbury board to agree to host in future year and this is a key factor on making that happen.

Thank you and please let me know if you have any questions about the responsibilities of any of the volunteer roles.

Maria Brea  
FCSL Volunteer and Hospitality Coordinator